



DOUGLAS HIGH SCHOOL

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Spring 2019

Parents of Douglas High School Seniors,

With the approach of Graduation 2019, the Senior Events Committee is working overtime to ensure that this year's seniors receive a special and memorable farewell. We are excited about the events to come and we know that you are as well.

In anticipation of June 6th, we are sending out this letter informing families of the seating process for the Graduation ceremony. Please take a few moments to review the seating policy and make plans with your graduate as to where you would like to sit. If you have any questions or concerns, please feel free to contact Karan Seelbinder in the DHS main office at 782-5136, extension 1711.

- We will have two seating sections: A reserved section directly behind the Graduates and a general admission section behind the reserved section.
- Graduation Practice for all seniors begins at 10:00 a.m. on June 6th in the DHS main gym. Students will gather their walking cards and then proceed out to the Graduation ceremony site.
- At the end of Graduation practice, groups of 50 students will be randomly drawn to begin selecting their family's seats for the Graduation Ceremony.
- Each graduate will then be given **eight seating cards**. Students will then enter the reserved seating section and place their eight cards down on the seats they want to reserve for their family. Please discuss any specific seating arrangements with your student in advance. Once done, students will exit and return to the gym to get their caps and gowns.
- **SENIORS MUST CLEAR ALL FINES AND TURN IN THEIR CHROMEBOOK BEFORE THEY WILL BE ISSUED A CAP AND GOWN!!**
- Members of the Senior Events committee will be on hand to help supervise this process and address any questions.
- Students who remove other student's cards from reserved seats will not be allowed to walk later that day.
- The graduation gates will open at 3:00 p.m.
- **THE RESERVED SEATING SECTION WILL CLOSE AT 5:00 P.M. TO ALLOW THE GRADUATES ACCESS TO THEIR SEATING AREA!** Please make plans to be in your reserved seats prior to 5:00 p.m.
- Should you need to arrange for handicap seating for any of your family members, please contact Karan Seelbinder in the DHS main office at 782-5136 ext. 1711.

I have included a Parent/Student Checklist on the back of this letter to help parents and seniors navigate the events leading up to Graduation. Please review this checklist and note the dates and deadlines of the essential paperwork seniors will need to Graduate. It has been a pleasure to have your student on campus and I am looking forward to seeing them walk across the graduation stage in June!

T. Keith Cole
Senior Events Committee Chairman